

IDEA WRITTEN ADMINISTRATIVE COMPLAINT
22.23_28

Name of the school system:

Knox County Schools (KCS)

Description of the violation:

KCS failed to consider parent requests related to transportation services.

Description of the law or regulation determined to be violated:

34 C.F.R. § 300.503

Prior written notice

SBE Rule 0520-01-09-.15(4)

Prior written notice

The district must correct these violations by implementing the following corrective actions:

1. Provide training for all appropriate staff on the aforementioned regulations, including when a prior written notice must be issued and what must be included in a prior written notice no later than February 17, 2023.
2. Within 10 school days of completion of the training, provide the Department with the agenda, content, and sign-in sheets of participants as documentation of appropriate training content and staff participation.
3. Within 10 school days of receipt of this letter, offer to convene an IEP meeting to discuss whether any transportation instruction (i.e., travel training), supports, accommodations, or other transportation-related services are necessary for Student to receive FAPE.
4. Provide to the department documentation of the IEP team meeting outcomes within 10 school days after convening.

Final determination of the department: The department will monitor and document the district's compliance with corrective measures ordered.